

### ONLINE NEWSLETTER MARCH 2024 – VOLUME 20, ISSUE 3

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### SPOTLIGHT: Advancing Your Comptroller Experience at Air Command and Staff College

Maj Janeth Calahorrano and Maj John Concepcion, AETC

### EarnCET Credits!

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Want to earn CET credit for reading this month's edition of the SAF/FM Online Newsletter? Complete a short quiz after reading the full publication.



#### Every year, a board convenes to select financial managers (FMers) to attend Air Command and Staff College (ACSC), a

10-month in-residence professional military education (PME) at Maxwell Air Force base, Alabama. ACSC is a unique place for FMers because it focuses on operational and strategic learning, including discussions that rarely touch on budget or finance. Your academic journey takes you from military theory to the history of air power. Does this mean we go into our next job and lecture Airmen about Clausewitz and



ACSC is located at Maxwell Air Force base, Alabama.

Jomni's view of the battlefield? I hope not, but we now have a cadre of FMers with a distinctive toolbox to improve our "foxhole." The experience at ACSC compels us to be curious and think critically about subjects we would not usually entertain in the financial management (FM) world. Overall, ACSC is a school that prepares our career field for what lies ahead and the changes that are sure to come in the Air Force.

One of the many advantages of ACSC is sharing knowledge and experience with other field grade officers (FGOs). The FM community does not typically have academic conversations with a Helicopter pilot or a Missileer in a garrison job or at staff. Collaboration with other Air Force Specialty Codes is critical to our leadership development, exposing us to diverse perspectives and experiences. This exchange is vital and shapes FM FGOs as we head into various jobs and leadership positions.

Another advantage is the "crosstalk" that we engage in with other military services and international officers. Flights have at least one Army, Navy, Space Force, or Marine officer. Collaborating with them on projects or exercises and understanding their job better prepares us as we enter the joint world. International officers and other services also bring a unique perspective that an FM FGO cannot get anywhere else. The insight we obtain from various international cultures and knowing other service languages enables us to communicate effectively when in the Joint Staff. The contacts you make here will help you in future jobs, so keep those connections you make with your classmates as your career progresses.

# Advancing Your Comptroller Experience at Air Command and Staff College (cont.)



The ACSC readings, lectures, briefers, and assignments can be numerous and overwhelming at first, but the perspective they provide to our career field is unlike any other military education program I have attended. They are filled with information that enables us to think critically about topics related to U.S. national security threats that we face today and are instrumental for us as future leaders.

#### **Ultimately, ACSC allows the FM FGOs the opportunity to further their education while serving their country.** It can also be a time to reconnect with your family, establish healthy

habits, and make connections. You cannot ask for a better deal! The skills and tools obtained allow us to be a better leader, FMer, and give back to our young company grade officers (CGOs), civilians, and enlisted Airmen. The time I spent at ACSC has changed me for the better personally and professionally. It is ultimately about being prepared for future military challenges and preserving the way of life we enjoy in the United States.

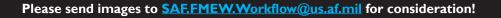
#### About the Authors

Maj Janeth Calahorrano and Maj John Concepcion are Air Command and Staff College students located at Maxwell AFB, Montgomery, Alabama.

# **CALL FOR PHOTOS**

With the 2024 Professional Development Institute (PDI) convention around the corner, we at SAF/FM want to take the opportunity to recognize and highlight our DAF/FM family!

We are calling on the entire DAF/FM community to send in any photos of FM team members supporting the DAF/FM mission. These images will be included in a video aired during the 2024 PDI Air Force Community Day general session.





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# From Ocarina to Office: Harmonizing Constraints and Creativity in Finance

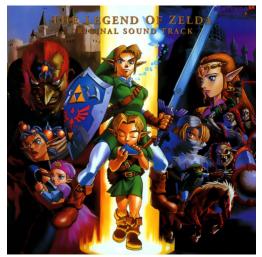
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by MSgt Samuel Spaethe, SAF/FM

**What is keeping you from innovating?** I like to ask this question when chatting with Financial Managers (FMers), and I often get a response along the lines of "manning shortages and overabundance of workloads," which is fair, but I also hear of other limitations to success: "We don't have the right tools," or "If only we could get access to the new and improved tools, then we could really innovate." The latest examples include access limitations to ChatGPT (or, more specifically, our own private variation of it). While that could help, I want to argue that our tools are not the problem, and that these limitations can produce both simplistic and beautiful results. As an analogy, let me tell you a story…



Master composter, Koji Kondo. Source: Super Mario World guide,Volume 2 (Japan),APE, 1991



The Legend of Zelda Original Sound Track cover art, released in 1998.

There exists a Japanese musician named Koji Kondo. Back in the 1990s, Kondo was tasked with creating the entire score for *The Legend of Zelda: Ocarina of Time*. Not only did he need to create the soundtracks for each level of the game, but he also had to develop a series of songs for the in-game ocarina, a flute-type of musical instrument, that the gamer would play to solve puzzles and move around the map. Finally, his greatest limitation, Kondo had to produce all these songs based on just five notes. The melodies couldn't be too complicated since they wanted children to play and enjoy this game, and the scores themselves were limited by the hardware of the Nintendo 64.

This task seems like a huge pain, right? As a master composer, Koji Kondo was used to having every tool at his disposal to produce beautiful and deep scores of music. Now, he had to make hardware-limited video game music that captured every mood and environment—a happy village, a forest maze, a spooky graveyard dungeon, and everything in between—using just *five notes*! **Even with these limitations, Kondo still produced some of the best music in video game history which holds up to this day.** 

As FMers, we face limitations daily: shortage of manning, system limitations, network disruptions, unrealistic taskers, and massive requirements. Think of Koji Kondo and how he embraced limitations like these. By engaging with the art of limitations, leaders can foster a culture where innovation is not a product of unlimited resources but of resourceful thinking. This culture gives a realistic expectation of the tools we'll have available but breaks our limited thought processes out of "the current way we do things" box.

### Think about how you can use what you have now to get the mission done.

Let me be clear: There are many resources out there that we can use today to modernize our work. Yes, there are many more that we don't have, but there

are plenty of options to think creatively with. However, using our resources to create new processes or tools isn't a skill that's developed by reading one article, but one that takes deliberate thinking and trial-and-error to bear fruit. So, I challenge you: What will you pick up this week, despite its limitations, to make FM better?

#### About the Author

MSgt Sam Spaethe is the Enlisted Force Development Manager for SAF/FM located at the Pentagon, Washington D.C.

#### Reference:

Szatan, G. (2019, July 7). Koji Kondo: The Legend of Zelda: Ocarina of Time. Pitchfork. Retrieved November 6, 2023, from Pitchfork.

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# The Air Force is Re-Optimizing for Great Power Competition



by Lt Col Leria Diaz, AETC

**BLUF: On February 12, 2024, the Department of the Air Force unveiled plans for reoptimizing the Air Force and Space Force for the era of Great Power Competition (GPC).** There are **four core areas** or pillars that orient this change: **Develop People, Generate Readiness, Project Power, and Develop Capabilities**. These four pillars house the **24 key decisions** needed to ensure the Air Force remains ahead of the competition.

Some of the key decisions under each of the four pillars are as follows:

- **DEVELOP PEOPLE:** an expanded force development function and renaming of Air Education and Training Command to **Airman Development Command**, and the reintroduction of **warrant officers in IT and Cyber** fields.
- **GENERATE READINESS:** implement **large scale exercises** encompassing multiple operational plans to rehearse for future complex scenarios and incorporate **no-notice/limited-notice readiness assessments and inspections**.
- **PROJECT POWER:** structure operational wings as mission ready "**Units of Action**" categorized as Deployable Combat Wings, In-Place Combat Wings, or Combat Generation Wings, and elevate **AFCYBER to a standalone Service Component Command**.
- **DEVELOP CAPABILITIES:** establish an **Integrated Capabilities Command** to develop integrated requirements and prioritized modernization plans, and create a **Space Futures Command** as a Field Command.

Many more details are still forthcoming to fully explain each of the key decisions, however the intent from our leaders is clear and the direction is to move out quickly. Our top leaders emphasized we need these changes now, therefore **speed** in our efforts moving forward is vital. The Secretary of the Air Force Frank Kendall requested that we ask ourselves: "what can change in our organizations to be more ready?" and as we assess our spheres of influence with our financial lens, look for ways to be more agile, transparent, and to streamline decision-making.

One of the core responsibilities for Financial Managers is to fund the mission and to ensure our leaders' strategy is supported financially. It is now up to us as FMers to fully comprehend the plan and find how we fit and support the way ahead.

The Air Force and Space Force provided "Case for Change" documents illuminating our rich past and examples where the DAF has proven an agile force that can "reoptimize" for whatever threat our nation faces and needs us to be prepared to win. This time is no different - let's fund the mission and help reoptimize for the high-end conflicts and great power competition.

I encourage you to visit the Air Force's <u>Reoptimizing for GPC</u> website to get smart on the plans, the changes, the current strategic environment, and the way ahead so we, as FMers, can become allies in this effort to reoptimize for GPC alongside our top DAF leaders.



► Please visit <u>https://www.af.mil/reoptimization-for-great-power-competition/</u> for additional and up-to-date information.

#### About the Author

Lt Col Leria Diaz is the Director of the Defense Financial Management & Comptroller School located at Maxwell AFB, Alabama.

# Leading With Your Origin Story

by Ms. LaToya Wright, AFMC

**I recently completed a degree in Creative Writing and English.** During my studies, I had an assignment to develop a publishing house pitch. One of our required readings was an article titled, *Why Origin Stories Matter and How to Tell Yours* (2018), by Shannon Emmerson. As I progressed through the assignment, it dawned on me that telling others one's own origin story could be applied to leadership and mentorship. **Your story matters and telling it to others can be a powerful tool to inspire, encourage, and motivate them.** To be influential, you need to establish trust; the vulnerability that you demonstrate in sharing your origin story can be an ideal first step.

Some may refer to the concept of an "origin story" in other terms – backstory, testimony, or walk. Irrespective of the term used, sharing your origin story provides others a snapshot of what you were, what you are, and what you are doing to prepare for your future. Telling others about yourself extends beyond surface-level information about where you come from. Sharing your origin story includes a level of transparency and vulnerability that will reveal what you stand for (and what you stand against). There are numerous opportunities for you to share your origin stories with others: joining a new organization or team, during attendance at a networking event, or meeting with a potential mentor. In the article, *Backstories: Facts and Statistics Are Great Marks. But Sometimes the Story behind the Story Is What Counts* (2008), Mary Grayson states "[Origin stories] can be simple history – a retelling of events leading up to a moment." Be purposeful about why you are sharing your story and how it can benefit those hearing it.

For the leaders you admire, do you know how their past experiences shape their current leadership philosophy? What drew you to that leader's purpose? How does this leader's application of the Air Force Core Values align with your own? Every leader (or influencer/advocate) faces both triumphs and adversities. What sets each leader apart is how that leader reacts and responds to the thrill of triumph and the agony of defeat. The ability to tell a great story isn't the purpose of sharing your origin story. Dr. Anuradha Chawla writes in *Understanding the value of your leadership origin story* (2023), "…it's not just what

[you] say, but rather [your] insight and resulting wisdom that galvanizes followership." This is a compelling perspective for each of us to remember when offered an opportunity to share our stories.

Your origin story will connect you to others in a way your rank or position won't. The people that look to you for guidance and support need to see your imperfections and failures because this will show them what it looks like to get back up again and how your accomplishments/achievements further your purpose. Sharing your origin story helps with leadership engagement. As an Air Force Financial Manager, the "What FM Values" Wheel (Figure 1) highlights your role as an Engaged Airman. Engagement requires self-awareness and actualization on your part; this creates an atmosphere of authenticity. Someone out there needs to hear your insights into maintaining resiliency, learn from your experience in battling adversity, be encouraged by your willingness to step out first, or witness your unwavering drive to push on. Choose to be the light someone sees today – share your story.



Figure I - "What FM Values" Wheel

#### About the Author

Supervisory Financial Management Specialist/NH-III LaToya Wright is the U-2 (Dragon Lady) Financial Management Chief for the High Altitude Division located at Robins AFB, Georgia. SAF/FM ONLINE NEWSLETTER | March 2024

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# **SYSTEMS CORNER** DEAMS Corner

Mr. Todd M. Baker, Senior Financial Operations and Business Transformation Advisor

### **Development Update**

#### UPGRADE TO ORACLE E-BUSINESS SUITE (eBS) 12.2.10

The Defense Enterprise Accounting and Management System (DEAMS) Development Teams have been preparing for an upcoming Oracle upgrade, which is necessary to support future functionality such as the Department of the Treasury-mandated G-Invoicing initiative, additional Treasury disbursement functionality, compliance with Standard Financial Information Structure (SFIS) 11.2, cloud hosting migration, and more. The upgrade to 12.2.10 also contains numerous patches and bug fixes across many Oracle modules. These patches are not always applied by DEAMS immediately when they're released due to their size and impacts across multiple areas of the system. The team has spent a tremendous amount of time configuring and testing this Oracle upgrade, known as 12.2.10, to avoid any major irregularities



following the upgrade. In fact, our goal is for a seamless transition with minimal impact to users. However, downtime to install the upgrade will be necessary. The DEAMS Functional Management Office (FMO) has closely coordinated the scheduled downtime with key stakeholders (the DEAMS Program Management Office, the System Integrator, and the Air Force Accounting Operations Center) to ensure minimum mission disruption.

The upgrade is scheduled to occur from 18 – 22 April 2024, and DEAMS will be unavailable during that time. The DEAMS FMO released announcements to users through multiple channels informing them of the downtime in mid-March. The Air Force Accounting Operations Center published guidance with emergency processing procedures and recommended actions for users to take prior to the downtime on the DEAMS Outreach Portal. We recommend users follow the <u>DEAMS Users Group</u> on milBook and the <u>DEAMS Outreach Portal</u> on SharePoint for updates for updates on the Oracle eBS 12.2.10 upgrade.

#### ORACLE-BASED INTELLIGENCE ENTERPRISE EDITION

Oracle-Based Intelligence Enterprise Edition (OBIEE) is the effective and sustainable reporting solution for DEAMS that will replace the unsupported Discoverer Reports tool. Development efforts for OBIEE had been ongoing for over a year when several strategic reports for DFAS were initially deployed in August 2023. Since then, our developers have continued to install OBIEE system releases which have increased the number of reports and reporting capabilities. This brings us to today, where we are preparing a pilot deployment for Air Education and Training Command (AETC), scheduled for the end of March 2024. Hands-on training will be provided to pilot participants in April 2024, where they can expect approximately 70 reports to be available. A crosswalk of Discoverer reports to OBIEE reports will be available to assist users. Lessons learned and feedback from the AETC pilot will be applied to the enterprise-wide rollout, scheduled for later this year.

#### CUSTOMER CREATION PROCESS CHANGE

A process improvement will be implemented affecting users who create and maintain customers for reimbursable billing and collecting. **Beginning 1 April 2024**, users will create new customers and add new addresses for existing customers on the DEAMS Outreach Portal using the Customer & Address Creation Form on the <u>Active DEAMS Users</u> page, instead of in the DEAMS application.

Currently, "customers" are manually created and updated by users in the DEAMS HTML Customer form, which is a lengthy process with no cross validation between customer type and receipt method, which leads to customers being created incorrectly or missing data elements used for reporting. The DEAMS FMO simplified this process and eliminated the potential for errors through the development of a Robotic Process Automation "RPA," also known as a bot, which will create new customers and update customer addresses.

# SYSTEMS CORNER DEAMS Corner (cont.)

Using a bot to update this information minimizes erroneous and/or duplicate entries and the need for rework, leading to more accurate selections for users in the field.

Information will be updated daily, and a system-generated email will inform the user that the customer/address has been created or that the customer/address already exists.

Training will be provided in March 2024. For more information, please visit the <u>Customer Creation Robotic Process Automation</u> news page on the DEAMS Outreach Portal.

#### CONTRACT WRITING SYSTEM INTERFACE

A solution is in development to correct two issues recently identified affecting the Procurement Data Standard (PDS) interface (PDS0-I-001) after contract award. One issue causes the approving official and certifying official signature blocks to appear blank on the printed Form 9s. If your office requires printed copies of the Form 9s to be retained, be sure to print a copy prior to the contract being issued so you have a version which shows all signature blocks filled out.

The other issue, while not as prevalent, can result in requisition updates stopping midway through processing, leaving the PR in an incomplete status. Since 16 December 2023, this has only occurred in 39 of 1,039 times the interface updated a requisition. When this occurs, users will need to review the PR in iProcurement, re-update the line items to the original values or the new values reflected on the contract, and then re-submit the PR for approval for DFAS to manually obligate the contract.

Please refer to the <u>Procurement Data Standard (PDS) Interface Issues</u> news page on the DEAMS Outreach Portal for more information. This page will be updated as additional information becomes available.

### **Deployment/Training Update**

The FMO Deployment/Training Team is in the field on multiple fronts. Two Civilian Payroll deployments are ongoing as we continue working with the Air Force Installation Mission Support Center (AFIMSC) since their "go live" in February and kicking off the Space Systems Center civilian payroll deployment on 4 March 2024. These two deployments are expected to result in an additional \$50M to DEAMS execution in FY24 and annually thereafter. A limited deployment to Air Force Acquisition (SAF/AQ) began on 1 March 2024, with classroom training completed and a team in place for on-the-job training.

Legacy to DEAMS (L2D) MAJCOM implementations continue to make progress, with \$2.4B transferred from legacy systems to DEAMS as of FY24/Q2. The team is actively engaged in various stages of detailed reviews at five Commands, with a goal to complete all five by the end of FY24.

The DEAMS Increment 2 Deployments kicked off at two units with the Air Force Materiel Command (AFMC). To further the Air Force's priority to migrate business from the General Accounting and Finance System (GAFS) to DEAMS, a multi-functional working group identified select Air Force Lifecycle Management Center acquisition programs as pilots for migration to DEAMS. The plan was approved by USecAF in February 2024, and planning and preparation activities are underway. This includes deep dives into existing processes, business process reengineering and/or development work to develop new functionality in DEAMS. The standard DEAMS deployment checklist is being applied to this initiative.

Miscellaneous Payments Basic Users and Experienced Users Courses continue to be offered monthly. Course dates are published to the <u>FM Systems Training calendar</u>, and on the Misc. Payments Training news site found in the rotating news pages on the <u>DEAMS Outreach Portal</u> home page.

The DEAMS Deployment/Training Team offers Refresher Training to the field on any DEAMS process. If your unit has a need for Refresher Training on any DEAMS process, please contact Ms. Colleen Robinson at <u>colleen.robinson@us.af.mil</u>.

For more information on any of these exciting updates, please view the rotating news pages on the <u>DEAMS Outreach</u> <u>Portal</u>, ask questions in the <u>DEAMS Users Group</u>, or email the DEAMS Strategic Communications Team at <u>saf.deams</u>. <u>stratcomms@us.af.mil</u>.

# **SYSTEMS CORNER** The Latest From AFAOC

by Ms. Jenny Beer, Director, AFAOC

In this article, the Air Force Accounting Operations Center (AFAOC) shares critical reminders and innovative resources to aid in streamlining and enhancing your Financial Management journey. Remember, AFAOC regularly provides training materials and courses, educational opportunities, and knowledge sharing within the <u>DEAMS Outreach Portal</u> SharePoint site and <u>DEAMS Users Group</u> on milBook, in addition to those mentioned here. Think of AFAOC as the rainbow, and accounting confidence is the pot of gold; we will always lead you to where you need to be!



### Changes to myLearning Library/Category Structure

In October, a reorganization affected how users navigate to FM Training (DEAMS & AFFSO Systems) within myLearning. The new structure enhances both the organization and accessibility of courses, specifically aligning them with Air Force functional areas. The revised structure is designed to make it easier for learners to find courses that are relevant to their Air Force Specialty Codes.

In December 2023, a revision was made to the primary folder, changing the name from *Future Library to Library*. In January 2024, an additional revision was made to the category structure in the myLearning Library; specifically, the name of a folder changed from *Library to Course Library*.

Going forward, the new Navigation Path for FM Systems Courses (January 2024): Library > Course Library > Acquisitions, Contracting and Financial Management > Financial Management (Note: Course names, IDs, URLs and the magnifying glass search functionality did NOT change.)

If you encounter problems associated with taking or completing an FM course on myLearning, please contact the AFAOC Help Desk - AFFSO Systems via the SAF/FMF Self Service Portal (SSP): <u>https://clsnow.cce.af.mil/saffm</u> or via Phone: Commercial (937) 257-3117 or DSN (312) 787-3117. For all myLearning account and system issues, please select the *Get Support* option in myLearning and utilize the *Submit Trouble Ticket* function.

### AFAOC Forensic Analyst Dashboard

The Forensic Analysis Team's mission is to help maximize current year buying power and reduce fall out, while identifying current and canceling year items requiring action. To see which items are identified as possible opportunities to help you avoid fall out funds, take a look at

	Forensic Analyst Dashboard		DEAMS Only ODL- Aged MORDS To search for a key word/ph See Quick Links 1	
	Introduction	Possible Opportunities	Wednesday, March 8, 2023 11:49 AM	
t	MORDs	DEAMS Only ODL- Aged		
I	Form 9s	DEAMS Only ODL- FY19	These lines have been identified using the AFAOC Analytics Application and are available for all FM users to access. The AFAOC Forensic Analysis Team has identified these MORDs as going over 90 days from creation	
I	1081s_JVs	Open Requisitions- MOR	without being fully expended. Currently, only items that are over 160 days old are being posted to the AFAOC Action Tracker.	
I	GPC	MORD Resources	Please include in your notes in FMSuite/Advana DARQ the purpose of the MORD and consider the below notes	
I	Reimbursements	Questions You Have Ask	<ul> <li>when providing your justifications for why these need to stay open without any activity in 90+ days</li> <li>Syncada MORDs without charges, should be reviewed in Logistics Tool Suite (LTS) and the Syncada system</li> </ul>	
I	Interfund		to verify if there are charges that are not hitting your MORD  Organic Freight MORDs without charges, should be reviewed in DCBS to verify if there are charges that are	
I	Quick Links		not hitting your MORD • NTS and POV MORDs should have notes in descriptions of documents in DEAMS with expected return date	
l	AFAOC Items		of travelers and should not stay open months after their return o CPTS should expect charges from storage facilities at least quarterly, if not monthly • DISA MORDs without charges for an entire quarter, should have the LOA regularly reviewed in an STH to verify that DFAS is not straight paying charges. Units must send certified MORDs to DFAS for proper obligations.	

AFAOC Forensic Analyst Dashboard

the Forensic Analyst Dashboard. There you will find the AFAOC Items Tracker, which will direct you to the specific set of documents they have identified. The team has put together a short video to demonstrate how you can get the most out of the dashboard and posted it to the DEAMS Users Group.

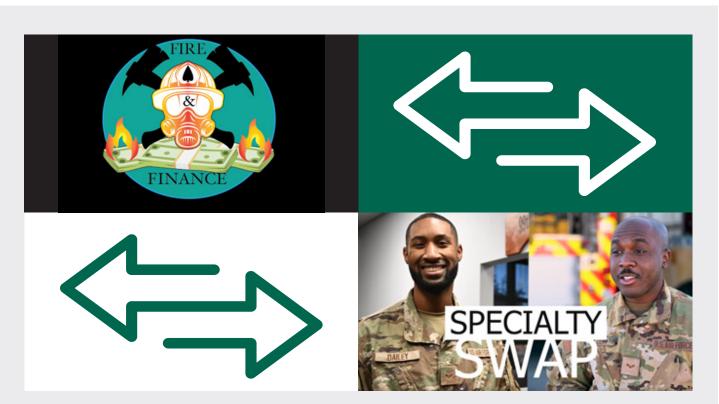
# **SYSTEMS CORNER** The Latest from AFAOC (cont.)



### Don't Forget! SAF/FMF Self Service Portal Transition for Incident Tickets

The AFAOC will transition electronic submission of **AFFSO Systems incident tickets** to the <u>SAF/FMF Self Service Portal (SSP)</u> on **1 April 2024.** Emailed ticket submissions will no longer be accepted after this date. Users are highly encouraged to use the SSP *now* to familiarize themselves with the platform. DEAMS ticket submissions in SSP were mandated effective **1 January 2024.** For more information, visit the <u>SSP News Page</u> on the <u>DEAMS Outreach Portal</u> or ask questions in the <u>SSP milBook Group</u>.

Training on how to open, track, and update incident tickets for the AFFSO Systems on the SSP will be offered on 28 and 29 March 2024. Times are TBD; however, there will be two morning sessions and two afternoon sessions approximately 30 minutes in length. Invites for training will be sent by the AFAOC Help Desk – AFFSO Systems Team, <u>saf.fmpaffso.customerservice@us.af.mil</u>.



## **Specialty Swap: Fire and Finance**

Nellis Air Force Base, located in Nevada, started up a specialty swap video series where Airmen experience a day in each other's shoes. They recently featured an FMer swapping with a Fire Protection Specialist which showcases the similar and contrasting duties in their roles.

Click <u>here</u> to watch the quick episode of Senior Airman Ronald Dailey, 99th Comptroller Squadron Customer Service Counter Lead and Senior Airman Demarkus Fielder, 99th Civil Engineer Squadron Fire Protection Specialist showing how they complete their mission in this specialty swap.

# **FM INCOMING**

### **Blasting Off with Becker CPE**

Professional development remains a critical component to ensuring the DAF is prepared to address future challenges. To provide additional development opportunities, DAF/FM partnered with Becker CPE for a second year and secured training hours for eligible personnel to access the full Becker CPE catalog of trainings and webcasts. You can expect to find courses that cover a wide range of financial management and leadership topics such as:

- The Government Accountability Office
- Yellow Book Requirements
- Effective Business Writing
- Emotional Intelligence
- Fraud and Forensics

- Generally Accepted Government Auditing Standards (GAGAS)
- Government/Fund Accounting
- Enterprise Risk Management
- And many more!

**Note:** Access to the Becker CPE catalog is only available to personnel enrolled in the DoD FM Certification program. If you have any feedback or questions regarding this amazing program – including staff eligibility – please reach out to the SAF.FMEW Workflow at <u>SAF.FMEW.Workflow@us.af.mil</u>

#### Follow the steps below and start your Becker CPE journey today!

- 1. Go to www.becker.com/us-airforce to explore the Becker CPE program.
- 2. Click on the yellow button "Log in to access Becker CPE" on the middle of the page.
- 3. Enter your User ID: Your government e-mail address.
- 4. Enter the temporary password: Becker123! (Case sensitive and include the "!")
- 5. And follow the prompts to establish a new password.
- 6. Use the search and filter functions to find your next course!

#### myFMHub FM Systems Page

Did you know there are a load of great tools and systems available to you just a click away on <u>myFMHub</u>? Each of these systems are associated with a specific functional area designed to help you quickly and easily navigate to the tool you need. Check out the <u>FM Systems page</u> to find a long list of these tools available to you such as the:

- Account Management and provisioning System (AMPS)
- Over The Counter Network
- Personnel Budget Analysis System (PBAS)
- Air Force Records Information ManagementQuality Assurance Review Tool (QART)System (AFRIMS)Web Federal Logistics Information System
- Financial Analytics Consolidation and Translation Service (FACTS)
- Web Federal Logistics Information System (WEBFLIS)

**Note:** Access to some of these systems may be restricted and require secure authentication methods.

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